

**REGULAR MEETING OF THE
 SAN GORGONIO MEMORIAL HOSPITAL
 BOARD OF DIRECTORS**

March 3, 2020

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, March 3, 2020 in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Lynn Baldi, Phillip Capobianco III, Steve Cooley, Susan DiBiasi (Chair), Andrew Gardner, Ehren Ngo, Ron Rader, Steve Rutledge, Georgia Sobiech, Lanny Swerdlow, Dennis Tankersley

Absent: Olivia Hershey, Estelle Lewis

Required Staff: Steve Barron (CEO), Pat Brown (CNO), Annah Karam (CHRO/Corporate Compliance), Dave Recupero (CFO), Holly Yonemoto (CBDO), Steven Hildebrand, MD (Chief of Staff), Valerie Hunter (Director, Foundation), Pat Ziegler (Director, Performance Improvement), Bobbi Duffy (Executive Assistant)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair Susan DiBiasi called the meeting to order at 5:01 pm.	
Public Comment	None.	
Presentation to outgoing Board member	Chair DiBiasi noted that this would be the last meeting for Board member Georgia Sobiech as she will be moving out of the country. Chair DiBiasi presented a plaque of appreciation to Georgia thanking her for her service to the Board. Georgia stated that she has thoroughly enjoyed her time serving on the board.	
OLD BUSINESS		
Proposed Action - Approve Minutes February 4, 2020 regular meeting and the February 22, 2020 special Strategic Planning session	<p>Chair DiBiasi asked for any changes or corrections to the minutes of the February 4, 2020 regular meeting and the February 22, 2020 special Strategic Planning session as included on the board tablets.</p> <p>There were none.</p>	The minutes of the February 4, 2020 regular meeting and the February 22, 2020 special Strategic Planning Session will

AGENDA ITEM		ACTION / FOLLOW-UP
		stand correct as presented.
NEW BUSINESS		
Healthcare District Board report - informational	Healthcare District Board Chair Dennis Tankersley, reported that a copy of the Healthcare District’s meeting agenda and enclosures were included on the board tablets. He reviewed the actions taken at that meeting.	
Hospital Board Chair report	Chair DiBiasi noted that her written monthly report was included on the board tablets.	
Calendars	Calendars for March, April, and May were included on the board tablets and “take home” copies were at each board member’s seat.	
CEO Monthly report	<p>Steve Barron reported that February was a busy month with ED visits and that all hospitals were very busy. He said that we had twice as many ED visits as 10 years ago.</p> <p>Steve reported that we are starting the budget process for next year. In addition, there has been lots of IT training going on and we still plan on going live July 8th.</p> <p>Steve reported that we are working on finishing the community needs action plan and updating the Vision and Value statement as discussed at the Board retreat. He will make a presentation at the next board meeting.</p> <p>Steve reported that we are working on the grant that was discussed at the Board retreat and will submit the paperwork in April and hope to hear back by mid-summer.</p>	
Bi-Monthly Patient Care Services report	Chief Nursing Officer Pat Brown briefly reviewed her written report as included on the Board tablets.	
Foundation monthly report	<p>Foundation Director, Valerie Hunter briefly reviewed her written report as included on the Board tablets.</p> <p>Steve Barron asked all board members to attend and support the Foundation’s Gala.</p>	

AGENDA ITEM		ACTION / FOLLOW-UP												
	There was a discussion regarding the current health issues in the news.													
Proposed Action – Discussion/ Approval of anesthesia agreement	Steve Barron reported that this item is not yet ready for the Board to review and/or approve.													
COMMITTEE REPORTS:														
Ad Hoc Affiliation Committee	<p>Chair DiBiasi reported that she, Lynn Baldi, Estelle Lewis and Steve Barron recently met with representatives from Redlands Community Hospital (RCH). It was discussed that we are not in a position to further discuss any affiliation, but that there are opportunities that may become available to work on jointly. Steve Barron reported that there are several potential areas of collaboration that would be of interest between SGMH and RCH.</p> <p>In response to a question regarding the telehealth neurology, Pat Brown reported that doctors are currently being credentialed and trained. We hope to have the program up and running April 15th.</p>													
Human Resources Committee	At the request of Hospital Board Chair Susan DiBiasi, Annah Karam noted that a copy of the February 19, 2020 meeting minutes and the reports reviewed at that meeting were included on the Board tablets.													
Finance Committee Proposed Action – Approve January 2020 Financial Statement	<p>At the request of Hospital Board Chair Susan DiBiasi, Dave Recupero, Chief Financial Officer, briefly reviewed a handout Executive Summary along with the January 2020 Financial report which was included on the board tablet. A copy of the Finance Committee’s February 25, 2020 meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the January 2020 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="467 1780 1269 1890"> <tbody> <tr> <td>Baldi</td> <td>Yes</td> <td>Capobianco</td> <td>Yes</td> </tr> <tr> <td>Cooley</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Gardner</td> <td>Yes</td> <td>Hershey</td> <td>Absent</td> </tr> </tbody> </table>	Baldi	Yes	Capobianco	Yes	Cooley	Yes	DiBiasi	Yes	Gardner	Yes	Hershey	Absent	M.S.C., (Rader/ Ngo), the SGMH Board of Directors approved the January 2020 Financial report as presented.
Baldi	Yes	Capobianco	Yes											
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AGENDA ITEM					ACTION / FOLLOW-UP																												
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	Tankersley	Yes	Motion carried.																														
<p>Proposed Action – Approve WIPFLI, LLP as new audit firm</p>	<p>Chair DiBiasi noted that the Ad Hoc Audit Selection Committee sent out RFPs to a number of potential organizations.</p> <p>Chair DiBiasi noted that the Ad Hoc Audit Selection Committee and the Finance Committee recommends approval of WIPFLI, LLP as the new audit firm.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="467 909 1271 1171"> <tbody> <tr> <td>Baldi</td> <td>Yes</td> <td>Capobianco</td> <td>Yes</td> </tr> <tr> <td>Cooley</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Gardner</td> <td>Yes</td> <td>Hershey</td> <td>Absent</td> </tr> <tr> <td>Lewis</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Sobiech</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </tbody> </table>				Baldi	Yes	Capobianco	Yes	Cooley	Yes	DiBiasi	Yes	Gardner	Yes	Hershey	Absent	Lewis	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Sobiech	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p>M.S.C., (Sobiech/Rader), the SGMH Board of Directors approved WIPFLI, LLP as the new audit firm.</p>
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<p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p>	<p>Steven Hildebrand, MD, Chief of Staff briefly reviewed the Medical Executive Committee report as included on the Board tablets.</p> <p>Approval Items:</p> <p>Policies & Procedures:</p> <ul style="list-style-type: none"> • Sepsis Identification & Management • Infection Control Plan 2020 • Preparedness Plan for Influenza Pandemic 2019 – 2020 <p>Pharmacy & Therapeutics – MERP Plan 2020</p> <p>Antibiotic Stewardship Program</p> <p>Peripheral Saline Lock in the Emergency Department Waiting Room</p>				<p>M.S.C., (Baldi/Gardner), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</p>																												

AGENDA ITEM		ACTION / FOLLOW-UP																												
	<p>Sodium Zirconium Cyclosilicate (Lokelma)</p> <p>2020 Annual Approval of Departmental Policies & Procedures</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="467 569 1269 835"> <tr> <td>Baldi</td> <td>Yes</td> <td>Capobianco</td> <td>Yes</td> </tr> <tr> <td>Cooley</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Gardner</td> <td>Yes</td> <td>Hershey</td> <td>Absent</td> </tr> <tr> <td>Lewis</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Sobiech</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Baldi	Yes	Capobianco	Yes	Cooley	Yes	DiBiasi	Yes	Gardner	Yes	Hershey	Absent	Lewis	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Sobiech	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		
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<p>Proposed Action – Approve Policies and Procedures</p>	<p>There were one hundred (100) Policies and Procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="467 1094 1269 1360"> <tr> <td>Baldi</td> <td>Yes</td> <td>Capobianco</td> <td>No</td> </tr> <tr> <td>Cooley</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Gardner</td> <td>Yes</td> <td>Hershey</td> <td>Absent</td> </tr> <tr> <td>Lewis</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Sobiech</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Baldi	Yes	Capobianco	No	Cooley	Yes	DiBiasi	Yes	Gardner	Yes	Hershey	Absent	Lewis	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Sobiech	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p>M.S.C., (Cooley/ Sobiech), the SGMH Board of Directors approved the policies and procedures as submitted.</p>
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<p>Community Benefit events/Announcements and newspaper articles</p>	<p>Miscellaneous information was included on the board tablets and handouts were at seats.</p>																													
<p>Adjourn to Closed Session</p>	<p>At the request of Chair DiBiasi, Bobbi Duffy, Executive Assistant, reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Proposed Action - Approve Medical Staff Credentialing 																													

AGENDA ITEM		ACTION / FOLLOW-UP
	<ul style="list-style-type: none"> ➤ Receive Quarterly Infection Control/Risk Management report – deferred to April Board meeting ➤ Receive Quarterly Performance Improvement Committee report ➤ Telephone conference with legal counsel regarding potential litigation (1 potential case) <p>The meeting adjourned to Closed Session at 6:12 pm.</p> <p>The public, and staff members Dave Recupero, Annah Karam, and Holly Yonemoto left the meeting prior to the closed session.</p>	
Reconvene to Open Session	<p>The meeting reconvened to Open Session at 7:38 pm.</p> <p>No public was waiting to return to the meeting</p> <p>At the request of Chair DiBiasi, Bobbi Duffy reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Approved Medical Staff Credentialing ➤ Received Quarterly Performance Improvement Committee ➤ Participated in a conference call with legal counsel regarding potential litigation (1 potential case) 	
Future Agenda Items	None	
Adjourn	The meeting was adjourned at 7:39 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Bobbi Duffy, Executive Assistant