

REGULAR MEETING OF THE  
SAN GORGONIO MEMORIAL HOSPITAL  
BOARD OF DIRECTORS

November 7, 2023

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, November 7, 2023, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Susan DiBiasi (Chair), Perry Goldstein, Shannon McDougall, Ron Rader, Steve Rutledge, Randal Stevens, Lanny Swerdlow, Dennis Tankersley

Members Absent: Darrell Petersen

Required Staff: Steve Barron (CEO), Raffi Sahagian, MD (Chief of Staff), Daniel Heckathorne (CFO), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Angie Brady (CNE), John Peleuses (VP Ancillary and Support Services), Karan P. Singh, MD (CMO),

AGENDA ITEM		ACTION / FOLLOW-UP
<b>Call To Order</b>	Chair, Susan DiBiasi, called the meeting to order at 4:04 pm.	
<b>Public Comment</b>	Diego Rose presented a Public Comment card with the topic, "All Things COVID". He talked about the practice of medicine regarding COVID.	
<b>GENERAL TOPIC</b>		
<b>Hospital Quality Improvement Work Group – Presentation</b>	Dr. Karan P. Singh, MD, gave a brief presentation about improving quality here at SGMH. He presented where we are currently and where we are planning to go in the future.	
<b>OLD BUSINESS</b>		
<b>Proposed Action - Approve Minutes</b>	Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the October 3, 2023, regular meeting.	<b>The minutes of the October 3, 2023, regular meeting will stand correct as presented.</b>
<b>October 3, 2023, regular meeting.</b>	There we none.	
<b>NEW BUSINESS</b>		
<b>Hospital Board Chair Monthly Report</b>	Chair DiBiasi briefly reported that the annual financial audit report will be presented at next month's board meeting. She also noted that there has been a lot of work going on regarding searching for and securing grants and other additional funding.	
<b>CEO Monthly Report</b>	Steve Barron, CEO, reported that the California Health Facilities Financing Authority (CHFFA) returned the loan documents, and the terms are complicated. We presented changes and followed up with questions.	

AGENDA ITEM		ACTION / FOLLOW-UP																				
	We answered the questions and are waiting for a response. Steve noted that we will likely need to call a special meeting to approve the final loan documents.																					
<b>November, December, and January Board/Committee meeting calendars</b>	Calendars for November, December, and January were included on the board tablets.																					
<b>Bi-Monthly Patient Care Services Report</b>  <b>Proposed Action – Appoint the recommended designees as the qualified persons over the Infection Prevention and Control and Antibiotic Stewardship programs.</b>	<p>The Bi-Monthly Patient Care Services Report was included on the board tablets. The proposed action includes recommending Tracie Hudson, RN, and Mida Simms-Bullock, LVN, are over the Infection Prevention and Control Program and Jose Lopez, PharmD, is over the Antibiotic Stewardship Program.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 842 1255 1018"> <tbody> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </tbody> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Yes	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<b>M.S.C., (Swerdlow/Rader), the SGMH Board of Directors voted to appoint the recommended designees as the qualified persons over the Infection Prevention and Control and Antibiotic Stewardship programs.</b>
DiBiasi	Yes	Goldstein	Yes																			
McDougall	Yes	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				
<b>Proposed Action – Adopt Resolution No. 2023-02</b>	<p>Resolution No. 2023-02 is a resolution of the Board of Directors of the San Geronio Memorial Hospital authorizing Cosmina Maja to execute for and on behalf of the Hospital for the purpose of obtaining state financial assistance provided through the state of California for the Grant Award: FY2023 California State Nonprofit Security Grant Program.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1348 1255 1524"> <tbody> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </tbody> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Yes	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<b>M.S.C., (Rutledge/Stevens), the SGMH Board of Directors voted to adopt Resolution No. 2023-02 as presented.</b>
DiBiasi	Yes	Goldstein	Yes																			
McDougall	Yes	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				
<b>For Review – Mission/Vision/Values Statement</b>	Steve Barron noted that the current Mission, Vision, and Values Statement is included in the Board packets for review. The Mission, Vision, and Value Statement is scheduled for its annual approval at the December board meeting.																					

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p><b>Proposed Action – Approve 2024 Meeting Dates</b></p>	<p>Chair DiBiasi reported that included on the board tablets is a list of suggested meeting dates for 2024.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 438 1255 615"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Yes	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved the 2024 Meeting Dates as presented.</b></p>
DiBiasi	Yes	Goldstein	Yes																			
McDougall	Yes	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				
<p><b>For Review – Existing Slate of Officers</b></p>	<p>Chair DiBiasi noted that the 2023 Slate of Officers was included on the board tablets as informational. The proposed approval for the 2024 Slate of Officers is scheduled for the December 2023 meeting to be effective at the January 2024 board meeting.</p>																					
<p><b>COMMITTEE REPORTS:</b></p>																						
<p><b>Finance Committee</b></p> <p><b>Proposed Action – Approve September 2023 Financial Statement (Unaudited).</b></p>	<p>Dan Heckathorne, CFO, reviewed the Executive Summary of the September 2023 Financial report which was included on the board tablet. A copy of the Finance Committee’s October 31, 2023, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the September 2023 Financial report as presented.</p> <p>It is noted that approval is recommended by the Finance Committee.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1220 1255 1396"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Yes	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C., (Swerdlow/Rutledge), the SGMH Board of Directors approved the September 2023 Financial Statement as presented.</b></p>
DiBiasi	Yes	Goldstein	Yes																			
McDougall	Yes	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				
<p><b>Proposed Action – Approve Policies and Procedures</b></p>	<p>There were one hundred seventeen (117) policies and procedures included on the board tablets presented for approval by the Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1598 1255 1770"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Absent</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Absent	McDougall	Yes	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved the policies and procedures as submitted.</b></p>
DiBiasi	Yes	Goldstein	Absent																			
McDougall	Yes	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p><b>Chief of Staff Report</b></p> <p><b>Proposed Action – Approve Recommendations of the Medical Executive Committee</b></p>	<p>Raffi Sahagian, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> <li>• 2023 Annual Approval of Policies and Procedures listed and provided by the Medical Staff department.</li> <li>• Infection Control and Surveillance Report – Recommend Tracie Hudson, RN, and Mida Simms-Bullock, LVN, are over the Infection Prevention and Control Program and Jose Lopez, PharmD, is over the Antibiotic Stewardship Program.</li> </ul> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="386 709 1252 884"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Absent</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Absent	McDougall	Yes	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C., (Tankersley/McDougall), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</b></p>
DiBiasi	Yes	Goldstein	Absent																			
McDougall	Yes	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				
<p><b>Community Benefit events/Announcements/and newspaper articles</b></p>	<p>Miscellaneous information was included on the board tablets.</p>																					
<p><b>Future Agenda Items</b></p>	<ul style="list-style-type: none"> <li>• Association of California Healthcare Districts - Presentation</li> </ul>																					
<p><b>Adjourn to Closed Session</b></p>	<p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> <li>➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Telephone conference with legal counsel – Pending litigation</li> <li>➤ Receive Quarterly Performance Improvement and Risk Management Committee Report</li> <li>➤ Receive Quarterly Security/Safety &amp; Emergency Preparedness Report</li> <li>➤ Receive Quarterly Corporate Compliance Report</li> </ul> <p>The meeting adjourned to Closed Session at 5:35 pm.</p>																					
<p><b>Reconvene to Open Session</b></p>	<p>The meeting adjourned from closed session at 6:12 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> <li>➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Participated in a Telephone conference with legal counsel and gave direction regarding pending litigation.</li> </ul>																					

AGENDA ITEM		ACTION / FOLLOW-UP
	<ul style="list-style-type: none"> <li>➤ Received Quarterly Performance Improvement and Risk Management Committee Report</li> <li>➤ Received Quarterly Security/Safety &amp; Emergency Preparedness Report</li> <li>➤ Received Quarterly Corporate Compliance Report</li> </ul>	
<b>Adjourn</b>	The meeting was adjourned at 6:15 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant