



AGENDA

REGULAR MEETING OF THE FINANCE COMMITTEE A COMMITTEE OF THE BOARD OF DIRECTORS

Tuesday, July 25, 2023 – 9:00 AM
Administration Boardroom
600 N. Highland Springs Avenue, Banning, CA 92220

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Administration Office at (951) 769-2101. **Notification 48 hours prior to the meeting** will enable the Hospital to make reasonable arrangement to ensure accessibility to this meeting. [28 CFR 35.02-35.104 ADA Title II].

TAB

- I. Call to Order S. DiBiasi

- II. Public Comment

A five-minute limitation shall apply to each member of the public who wishes to address the Finance Committee of the Hospital Board of Directors on any matter under the subject jurisdiction of the Committee. A thirty-minute time limit is placed on this section. No member of the public shall be permitted to “share” his/her five minutes with any other member of the public. (Usually, any items received under this heading are referred to staff for future study, research, completion and/or future Committee Action.) (PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.)

On behalf of the San Gorgonio Memorial Hospital Board of Directors, we want you to know that the Board/Committee acknowledges the comments or concerns that you direct to this Committee. While the Board/Committee may wish to occasionally respond immediately to questions or comments if appropriate, they often will instruct the CEO, or other Administrative Executive personnel, to do further research and report back to the Board/Committee prior to responding to any issues raised. If you have specific questions, you will receive a response either at the meeting or shortly thereafter. The Board/Committee wants to ensure that it is fully informed before responding, and so if your questions are not addressed during the meeting, this does not indicate a lack of interest on the Board/Committee’s part; a response will be forthcoming.

OLD BUSINESS

- III. For Review – June 27, 2023, regular meeting S. DiBiasi A

NEW BUSINESS

- IV. For Review – June 2023 Financial Report (Unaudited) D. Heckathorne Handout

San Gorgonio Memorial Hospital Board of Directors
Finance Committee – Regular Meeting
July 25, 2023

V. Future Agenda Items

VI. Next Meeting – August 29, 2023

VII. Adjournment

S. DiBiasi

*** Requires Action**

In accordance with The Brown Act, Section 54957.5, all public records relating to an agenda item on this agenda are available for public inspection at the time the document is distributed to all, or a majority of all, members of the Committee. Such records shall be available at the Hospital office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Certification of Posting

I certify that on July 21, 2023, I posted a copy of the foregoing agenda near the regular meeting place of the Board of Directors of San Gorgonio Memorial Hospital - Finance Committee, and on the San Gorgonio Memorial Hospital website said time being at least 72 hours in advance of the regular meeting of the Finance Committee (*Government Code Section 54954.2*).

Executed at Banning, California, on July 21, 2023



Ariel Whitley, Executive Assistant

TAB A

**REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS**

**FINANCE COMMITTEE
June 27, 2023**

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors Finance Committee was held on Tuesday, June 27, 2023, in the Administration Boardroom, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Susan DiBiasi (Chair), Shannon McDougall, Darrell Petersen, Steve Rutledge

Members Absent: None.

Required Staff: Steve Barron (CEO), Daniel Heckathorne (CFO), Ariel Whitley (Executive Assistant), John Peleuses (VP Support & Ancillary Svs.), Angela Brady (CNE), Annah Karam (CHRO)

AGENDA ITEM	DISCUSSION	ACTION / FOLLOW-UP				
Call To Order	Susan DiBiasi called the meeting to order at 9:02 am.					
Public Comment	No public present.					
OLD BUSINESS						
Proposed Action - Approve Minutes May 30, 2023, regular meeting	Susan DiBiasi asked for any changes or corrections to the minutes of the May 30, 2023, regular meeting. There were none.	The minutes of the May 30, 2023, regular meeting will stand correct as presented.				
NEW BUSINESS						
Proposed Action – Recommend approval to the Hospital Board and Healthcare District Board to acquire Mindray Cardiac Monitors and related anesthesia equipment	<p>Current ICU/DOU monitors have been end-of-life for the last several years. Parts are unable to be found and we are unable to obtain a service agreement with the company due to this. The monitors in Med/Surg have also been end-of-life for the last five years. The District’s Financial Advisor, Gary Hicks, is working to obtain appropriate financing for the equipment.</p> <p>It was noted that approval is recommended to the Hospital Board and Healthcare District Board.</p> <p>ROLL CALL:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">DiBiasi</td> <td style="width: 25%;">Yes</td> <td style="width: 25%;">McDougall</td> <td style="width: 25%;">Yes</td> </tr> </table>	DiBiasi	Yes	McDougall	Yes	M.S.C. (Rutledge/Petersen), the SGMH Finance Committee voted to recommend approval of the Unaudited May 2023 Financial report to the Hospital Board of Directors.
DiBiasi	Yes	McDougall	Yes			

AGENDA ITEM	DISCUSSION				ACTION / FOLLOW-UP								
	Petersen	Yes	Rutledge	Yes									
<p>Proposed Action – Recommend approval to the Hospital Board and Healthcare District Board of the acquisition of IT Upgrades and Server Replacements (end of life equipment)</p>	<p>The Finance Committee voted to recommend the approval of the Data Center not to exceed \$300K upon District Board approval. The Switches Upgrade ask will be put on hold at this time.</p> <p>It was noted that approval is recommended to the Hospital Board and Healthcare District Board.</p> <p>ROLL CALL:</p> <table border="1" data-bbox="386 659 1214 730"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>				DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rutledge	Yes	<p>M.S.C. (DiBiasi/Rutledge), the SGMH Finance Committee voted to recommend approval of the Data Center Upgrade not to exceed \$300K upon District Board Approval.</p>
DiBiasi	Yes	McDougall	Yes										
Petersen	Yes	Rutledge	Yes										
<p>Proposed Action – Recommend approval to the Executive Committee of the Hospital Board</p> <ul style="list-style-type: none"> • Annual Insurance Renewals – Property and Casualty Programs 	<p>The Annual Insurance Renewals Include:</p> <ul style="list-style-type: none"> ○ Property and Casualty Programs <ul style="list-style-type: none"> ○ All Risk Property Coverage including Business Interruption Coverage ○ Boiler and Machinery ○ Flood ○ Cyber and Excess Cyber ○ Crime ○ Fiduciary Liability ○ Underground Storage Tanks ○ Deadly Weapon Response ○ Crime <p>It was noted that approval is recommended to the Executive Committee of the Hospital Board.</p> <p>ROLL CALL:</p> <table border="1" data-bbox="386 1398 1214 1470"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>				DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rutledge	Yes	<p>M.S.C. (Petersen/McDougall), the SGMH Finance Committee voted to recommend approval of the Annual Insurance Renewals, Property and Casualty Programs to the Executive Committee of the Hospital Board as presented.</p>
DiBiasi	Yes	McDougall	Yes										
Petersen	Yes	Rutledge	Yes										
<p>Proposed Action – Recommend Approval to Hospital Board of Directors - Monthly Financial Report (Unaudited) – May 2023</p>	<p>Daniel Heckathorne, CFO, reviewed the Unaudited May 2023 finance report as included in the committee packets.</p> <p>The month of May resulted in a positive \$1.52M EBIDA compared to budgeted EBIDA income of \$1.71M.</p> <p>A few adjustments and items of note include:</p> <ul style="list-style-type: none"> • The May Average Daily Census was 17.3 compared to April’s 20.2 (Budget = 31.4) • Emergency visits exceeded budget and Surgery cases were 				<p>M.S.C. (Rutledge/Petersen), the SGMH Finance Committee voted to recommend approval of the Unaudited May 2023 Financial report to the Hospital Board of Directors.</p>								

AGENDA ITEM	DISCUSSION	ACTION / FOLLOW-UP								
	<p>over budget.</p> <ul style="list-style-type: none"> • Net gains from Supplemental fundings totaled \$210K. • Other Income included a \$75K dividend from BETA and a \$278K IEHP final covid grant. <p>It was noted that approval is recommended to the Hospital Board.</p> <p>ROLL CALL:</p> <table border="1" data-bbox="386 562 1211 634"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rutledge	Yes	
DiBiasi	Yes	McDougall	Yes							
Petersen	Yes	Rutledge	Yes							
<p>Proposed Action - Recommend approval to Hospital Board and the Healthcare District Board of FYE 2024 Operating, Capital, and Cashflow Budgets.</p>	<p>Dan Heckathorne, CFO, presented the FYE 2024 Operating, Capital, and Cashflow Budgets as it is an annual requirement.</p> <p>ROLL CALL:</p> <table border="1" data-bbox="386 835 1211 907"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rutledge	Yes	<p>M.S.C. (Rutledge/Petersen), the SGMH Finance Committee voted to recommend approval of FYE 2024 Operating, Capital, and Cashflow Budgets to the Hospital Board and Healthcare District Board as presented.</p>
DiBiasi	Yes	McDougall	Yes							
Petersen	Yes	Rutledge	Yes							
<p>Future Agenda Items</p>	<p>None</p>									
<p>Next Meeting</p>	<p>The next regular Finance Committee meeting will be held on July 25, 2023 @ 9:00 am.</p>									
<p>Adjournment</p>	<p>The meeting was adjourned at 11:27 am.</p>									

In accordance with The Brown Act, *Section 54957.5*, all reports, and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Minutes respectfully submitted by Ariel Whitley, Executive Assistant