

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS

July 5, 2022

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, July 5, 2022, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Susan DiBiasi (Chair), Ehren Ngo, Steve Rutledge (Vice Chair), Randal Stevens, Dennis Tankersley, Siri Welch

Members Absent: Joel Labha, Phillip Capobianco, Ron Rader

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Karan P. Singh, MD (CMO), Angie Brady (ED Director), Margaret Kammer (Controller)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair, Susan DiBiasi, called the meeting to order at 4:08 pm.	
Public Comment	No public addressed the Board.	
OLD BUSINESS		
Proposed Action - Approve Minutes June 7, 2022, regular meeting.	Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the June 7, 2022, regular meeting as included on the board tablets.	The minutes of the June 7, 2022, regular meeting will stand correct as presented.
NEW BUSINESS		
Hospital Board Chair Monthly Report	Chair DiBiasi reported that the Finance team at SGMH has been working extremely hard to complete the FY 2023 Capital and Operating Budget. She thanked them for their effort in getting it done.	
CEO Monthly Report	As this was our first in-person meeting since 2020, Steve Barron, CEO, asked that everyone introduce themselves. Steve briefly reported on SGMH's financial situation and informed the board that we may need to call a special meeting.	

AGENDA ITEM		ACTION / FOLLOW-UP																				
July, August, & September Board/Committee meeting calendars	Calendars for July, August, & September were included on the board tablets.																					
Proposed Action – Appoint Ad Hoc Affiliation Committee	<p>The Ad Hoc Affiliation Committee will include the following members: Dennis Tankersley, Ehren Ngo, Steve Rutledge, and Susan DiBiasi.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 680 1250 869"> <tr> <td>Capobianco</td> <td>Absent</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Absent</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Absent	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Absent	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		M.S.C., (Tankersley/Ngo) the SGMH Board of Directors voted to appoint Dennis Tankersley, Ehren Ngo, Steve Rutledge, and Susan DiBiasi as Ad Hoc Affiliation Committee members.
Capobianco	Absent	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Absent	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
Foundation Monthly Report	Foundation Director, Valerie Hunter, gave the Foundation Monthly Report as included on the board tablets.																					
Patient Care Services Bi-Monthly Report	<p>Chair DiBiasi noted that the Patient Care Services Bi-Monthly report was included as a handout for review.</p> <p>Pat Brown reviewed the Patient Care Services Bi-Monthly Report.</p>																					
COMMITTEE REPORTS:																						
Finance Committee Proposed Action – Recommend Approval of the May 2022 Financial Statement (Unaudited).	<p>Dan Heckathorne, CFO, reviewed the Executive Summary of the May 2022 Financial report which was included on the board tablet. A copy of the Finance Committee’s June 28, 2022, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the May 2022 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1633 1250 1822"> <tr> <td>Capobianco</td> <td>Absent</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Absent</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Absent	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Absent	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		M.S.C., (Welch/Rutledge), the SGMH Board of Directors approved the May 2022 Financial Statement as presented.
Capobianco	Absent	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Absent	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p>Proposed Action - Recommend Approval to Healthcare District Board FY 2023 Operating Budget and FY 2023 Capital Budget</p>	<p>Daniel Heckathorne gave a detailed review of the SGMH FYE June 30, 2023, Budget Package: Operating Budget, Capital Budget, Combined Balance Sheet, Cash Flow Statement, and the SGMHD Operating Budget presentation as included in the board packets.</p> <p>It was noted that approval is recommended to the Healthcare District Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 642 1250 835"> <tr> <td>Capobianco</td> <td>Absent</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Absent</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Absent	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Absent	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Rutledge/Stevens), the SGMH Board of Directors voted to recommend approval of the FY 2023 Operating budget and FY 2023 Capital budget to the Healthcare District Board of Directors.</p>
Capobianco	Absent	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Absent	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p>Chief of Staff Report</p> <p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p>	<p>There was no report or items for approval.</p>																					
<p>Proposed Action – Approve Policies and Procedures</p>	<p>There were two (2) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1413 1247 1606"> <tr> <td>Capobianco</td> <td>Absent</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Absent</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Absent	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Absent	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Tankersley/Welch), the SGMH Board of Directors approved the policies and procedures as submitted.</p>
Capobianco	Absent	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Absent	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p>Community Benefit events/Announcements/and newspaper articles</p>	<p>Miscellaneous information was included on the board tablets.</p> <p>Susan DiBiasi announced that she would like to see board members attend community events more often now that things are beginning to open.</p>																					

AGENDA ITEM		ACTION / FOLLOW-UP
Future Agenda Items	None.	
Adjourn to Closed Session	Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be: <ul style="list-style-type: none"> ➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Receive Quarterly Environment of Care/Life Safety/Utility Management Report The meeting adjourned to Closed Session at 5:23 pm.	
Reconvene to Open Session	The meeting adjourned from closed session at 5:59 pm. At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows: <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing ➤ Received Quarterly Environment of Care/Life Safety/Utility Management Report 	
Adjourn	The meeting was adjourned at 6:00 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant