

REGULAR MEETING OF THE  
SAN GORGONIO MEMORIAL HOSPITAL  
BOARD OF DIRECTORS

June 6, 2023

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, June 6, 2023, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Susan DiBiasi (Chair), Perry Goldstein, Ron Rader, Steve Rutledge (Vice Chair), Randal Stevens, Lanny Swerdlow, Dennis Tankersley

Members Absent: Darrell Petersen, Shannon McDougall

Required Staff: Steve Barron (CEO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Angie Brady (CNE), John Peleuses (VP Ancillary and Support Services), Karan P. Singh, MD (CMO), Joey Hunter (Security Director)

AGENDA ITEM		ACTION / FOLLOW-UP
<b>Call To Order</b>	Chair, Susan DiBiasi, called the meeting to order at 4:02 pm.	
<b>Public Comment</b>	No public comment.	
<b>OLD BUSINESS</b>		
<b>Proposed Action - Approve Minutes</b>	Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the May 2, 2023, regular meeting.	<b>The minutes of the May 2, 2023, regular meeting will stand correct as presented.</b>
<b>May 2, 2023, regular meeting.</b>	There we none.	
<b>NEW BUSINESS</b>		
<b>Hospital Board Chair Monthly Report</b>	Chair DiBiasi used this time to rearrange committee assignments as there has been changes in members. An updated list will be sent to all members.	
<b>CEO Monthly Report</b>	Steve Barron announced that we are in our 4 <sup>th</sup> quarter, and we've been focused on finishing up challenges from the action plan with Altera. We are actively working but it is slow.	
<b>June, July, and August Board/Committee meeting calendars</b>	Calendars for June, July, and August were included on the board tablets.	
<b>COMMITTEE REPORTS:</b>		

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p><b>Finance Committee</b></p> <p><b>Proposed Action – Recommend Approval of the April 2023 Financial Statement (Unaudited).</b></p>	<p>Dan Heckathorne, CFO, reviewed the Executive Summary of the April 2023 Financial report which was included on the board tablet. A copy of the Finance Committee’s May 30, 2023, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the April 2023 Financial report as presented.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 537 1255 716"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Absent	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C., (Rader/Swerdlow), the SGMH Board of Directors approved the April 2023 Financial Statement as presented.</b></p>
DiBiasi	Yes	Goldstein	Yes																			
McDougall	Absent	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				
<p><b>Proposed Action - Recommend approval to the Healthcare District Board</b></p> <ul style="list-style-type: none"> <li><b>Annual Insurance Renewals</b></li> </ul>	<p>The Annual Insurance Renewals include:</p> <ul style="list-style-type: none"> <li>Professional and General Liability</li> <li>Directors and Officers Liability</li> <li>Employment Practices Liability</li> <li>Auto Liability</li> <li>Workers’ Compensation</li> </ul> <p>It was noted that approval is recommended to the Healthcare District Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1142 1255 1320"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Absent	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C. (Rutledge/Rader), the SGMH Board of Directors voted to recommend approval of the Annual Insurance Renewals to the Healthcare District Board of Directors.</b></p>
DiBiasi	Yes	Goldstein	Yes																			
McDougall	Absent	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				
<p><b>Proposed Action – Approve the Altera Interface fees of \$108,000, plus \$6,500 per year for ongoing support fees</b></p>	<p>Establishment of the 340B program with Craneware will require the development of appropriate interfaces needed to transfer data from the Altera E.H.R. system to Craneware.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1541 1255 1719"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Absent	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C. (Stevens/Swerdlow), the SGMH Board of Directors voted to approve the Altera interface fees of \$108,000, plus \$6,500 per year for ongoing support fees as presented.</b></p>
DiBiasi	Yes	Goldstein	Yes																			
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AGENDA ITEM		ACTION / FOLLOW-UP																				
<p><b>Chief of Staff Report</b></p> <p><b>Proposed Action – Approve Recommendations of the Medical Executive Committee</b></p>	<p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> <li>2023 Annual Approval of Policies &amp; Procedures</li> </ul> <p>Informational Items:</p> <ul style="list-style-type: none"> <li>Election of Medical Staff Officers</li> </ul> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 642 1252 821"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Absent	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C., (Swerdlow/Rader), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</b></p>
DiBiasi	Yes	Goldstein	Yes																			
McDougall	Absent	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Swerdlow	Yes																			
Tankersley	Yes	Motion carried.																				
<p><b>Proposed Action – Approve Policies and Procedures</b></p>	<p>There were forty-three (43) policies and procedures included on the board tablets presented for approval by the Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1020 1252 1199"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Absent</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	DiBiasi	Yes	Goldstein	Yes	McDougall	Absent	Petersen	Absent	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	Motion carried.		<p><b>M.S.C., (Rutledge/Stevens), the SGMH Board of Directors approved the policies and procedures as submitted.</b></p>
DiBiasi	Yes	Goldstein	Yes																			
McDougall	Absent	Petersen	Absent																			
Rader	Yes	Rutledge	Yes																			
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Tankersley	Yes	Motion carried.																				
<p><b>Community Benefit events/Announcements and newspaper articles</b></p>	<p>Miscellaneous information was included on the board tablets.</p>																					
<p><b>Future Agenda Items</b></p>	<ul style="list-style-type: none"> <li>None</li> </ul>																					
<p><b>Adjourn to Closed Session</b></p>	<p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> <li>➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Receive Quarterly Infection Prevention and Control Report</li> </ul> <p>The meeting adjourned to Closed Session at 4:46 pm.</p>																					
<p><b>Reconvene to Open Session</b></p>	<p>The meeting adjourned from closed session at 5:12 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p>																					

AGENDA ITEM		ACTION / FOLLOW-UP
	<ul style="list-style-type: none"> <li>➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Received Quarterly Infection Prevention and Control Report</li> </ul>	
<b>Adjourn</b>	The meeting was adjourned at 5:16 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant