

**REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS**

April 5, 2022

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, April 5, 2022. In an effort to prevent the spread of COVID-19 (coronavirus), there was no public location for attending this board meeting in person. Board members and members of the public participated via WebEx.

Members Present: Phillip Capobianco III, Susan DiBiasi (Chair), Ehren Ngo, Ron Rader, Steve Rutledge, Randal Stevens, Dennis Tankersley, Siri Welch

Members Absent: Joel Labha

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Karan Singh, MD (CMO), Angie Brady (ED Director), Margaret Kammer (Controller), Valerie Hunter (Foundation Director)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair, Susan DiBiasi called the meeting to order at 4:02 pm.	
Public Comment	Members of the public who wished to comment on any item on the agenda were encouraged to submit comments by emailing publiccomment@sgmh.org prior to this meeting. No public comment emails were received.	
GENERAL TOPIC		
Sepsis: Protocols and Progress	Dr. Karan P. Singh gave a detailed presentation about Sepsis compliance and how SGMH has improved from Quarter Two 2017 (5%) to Quarter One 2022 (90%).	
OLD BUSINESS		
Proposed Action - Approve Minutes March 1, 2022, regular meeting.	Chair DiBiasi asked for any changes or corrections to the minutes of the March 1, 2022, regular meeting as included on the board tablets.	The minutes of the March 1, 2022, regular meeting will stand correct as presented.

AGENDA ITEM		ACTION / FOLLOW-UP																				
NEW BUSINESS																						
Hospital Board Chair Monthly Report	Chair DiBiasi briefly reported that the Hospital is currently exploring different options for additional funding.																					
CEO Monthly Report	Steve Barron, CEO, reported that we are performing our first robotics procedure tomorrow morning at 8:15 am. He also reported that we are working with various institutions for additional funding due to the IGT transfer issues.																					
April, May, & June Board/Committee meeting calendars	Calendars for April, May, and June were included on the board tablets.																					
Foundation Monthly Report	The Foundation Director, Valerie Hunter, gave the Foundation Monthly Report as included on the board tablets.																					
COMMITTEE REPORTS:																						
Finance Committee Proposed Action – Recommend Approval of the February 2022 Financial Statement (Unaudited).	<p>Dan Heckathorne, CFO, reviewed the Executive Summary of the February 2022 Financial report which was included on the board tablet. A copy of the Finance Committee’s March 29, 2022, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the February 2022 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1388 1250 1581"> <tbody> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </tbody> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		M.S.C., (Rader/Welch), the SGMH Board of Directors approved the February 2022 Financial Statement as presented.
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
Human Resources Committee	At the request of Committee Chair, Ron Rader, Annah Karam, Chief Human Resources Officer, briefly reviewed the reports that were reviewed at the committee meeting and the reports discussed as included on the board tablets. A copy of the Human Resources Committee’s March 17, 2022, meeting minutes were also included on the board tablets.																					

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p>Chief of Staff Report</p> <p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p>	<p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> • 2022 Annual Approval of Policies and Procedures • Informed Consent for Midline Catheter Placement and PICC Line • Theophylline and Pre-Albumin Testing <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 684 1247 877"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Rutledge/Rader), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p>Proposed Action – Approve Policies and Procedures</p>	<p>There were thirty-three (33) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1104 1247 1297"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p>M.S.C., (Rader/Tankersley), the SGMH Board of Directors approved the policies and procedures as submitted.</p>
Capobianco	Yes	DiBiasi	Yes																			
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<p>Community Benefit events/Announcements/and newspaper articles</p>	<p>Miscellaneous information was included on the board tablets.</p> <p>Ron Rader announced that the Beaumont Chamber of Commerce will be holding their Good Morning Beaumont Breakfast event on April 8th at 7:30am. The featured speakers will be Hunter Taylor, Deputy District Attorney, and Kyle Warsinski, Economic Development Manager.</p> <p>The topic of returning to in-person meetings came up at this time. It was decided to consider returning to in-person meetings beginning May 3.</p>																					
<p>Future Agenda Items</p>	<ul style="list-style-type: none"> • Review Board Members progress in Board Education. 																					

AGENDA ITEM		ACTION / FOLLOW-UP
Adjourn to Closed Session	Chair DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be: <ul style="list-style-type: none"> ➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Receive Quarterly Environment of Care/Life Safety/Utility Management Report The meeting adjourned to Closed Session at 5:06 pm.	
Reconvene to Open Session	The meeting adjourned from closed session at 5:19 pm. At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows: <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing ➤ Received Quarterly Environment of Care/Life Safety/Utility Management Report 	
Adjourn	The meeting was adjourned at 5:19 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours. Monday through Friday. 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant