

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS

February 6, 2024

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, February 6, 2024, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Susan DiBiasi (Chair), Perry Goldstein, Shannon McDougall, Ron Rader, Steve Rutledge, Randal Stevens, Lanny Swerdlow

Members Absent: Darrell Petersen, Dennis Tankersley

Required Staff: Steve Barron (CEO), Raffi Sahagian, MD (Chief of Staff), Daniel Heckathorne (CFO), Ariel Whitley (Executive Assistant), Angie Brady (CNE), John Peleuses (VP Ancillary and Support Services), Karan P. Singh, MD (CMO), Sal Sanchez (Director of Plant Operations), Ronnie Mitchell and Reuben Gonzales (RBG Advertising)

| AGENDA ITEM | | ACTION / FOLLOW-UP |
|--|---|---|
| Call To Order | Chair, Susan DiBiasi, called the meeting to order at 4:00 pm. | |
| Public Comment | No public comment. | |
| GENERAL TOPIC | | |
| RBG Advertising Presentation | Reuben Gonzales with RBG Advertising gave a brief presentation about the progress that has been made regarding marketing the stroke program at SGMH. | |
| OLD BUSINESS | | |
| Proposed Action - Approve Minutes January 2, 2024, regular meeting. | Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the January 2, 2024, regular meeting. There we none. | The minutes of the January 2, 2024, regular meeting will stand correct as presented. |
| NEW BUSINESS | | |
| Hospital Board Chair Monthly Report | No formal report. | |
| CEO Monthly Report | Steve Barron, CEO, reported that Envision Physician Services has filed for bankruptcy and will be terminating their services in California. That said, we will need to begin the RFP process for a smooth transition to a new ED group. | |

| AGENDA ITEM | | ACTION / FOLLOW-UP | | | | | | | | | | | | | | | | | | | | |
|---|--|--------------------|--------|-----------|-----|-----------|-----|----------|--------|-------|-----|----------|-----|---------|-----|----------|-----|------------|--------|-----------------|--|---|
| February, March, & April Board/Committee meeting calendars | Calendars for February, March, and April were included on the board tablets. | | | | | | | | | | | | | | | | | | | | | |
| Annual Completion of FPPC Statement of Economic Interest (Form 700) for 2023 (complete forms due back by March 11, 2024) | Chair DiBiasi noted that the FPPC Statement of Economic Interest Form 700 for 2023 is due back to Ariel Whitley by March 11, 2024. | | | | | | | | | | | | | | | | | | | | | |
| Proposed Action – Approve 2024 Environment of Care Plans | <p>Sal Sanchez briefly reviewed the 2024 Environment of Care Plans as included on the board tablets.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 835 1253 1010"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table> | DiBiasi | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Absent | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. | | M.S.C., (Stevens/McDougall), the SGMH Board of Directors approved the 2024 Environment of Care Plans as presented. |
| DiBiasi | Yes | Goldstein | Yes | | | | | | | | | | | | | | | | | | | |
| McDougall | Yes | Petersen | Absent | | | | | | | | | | | | | | | | | | | |
| Rader | Yes | Rutledge | Yes | | | | | | | | | | | | | | | | | | | |
| Stevens | Yes | Swerdlow | Yes | | | | | | | | | | | | | | | | | | | |
| Tankersley | Absent | Motion carried. | | | | | | | | | | | | | | | | | | | | |
| COMMITTEE REPORTS: | | | | | | | | | | | | | | | | | | | | | | |
| Community Planning Committee Report | The Community Planning Committee Report was included on the board tablets/packets. A copy of the January 17, 2024, meeting minutes was also included. | | | | | | | | | | | | | | | | | | | | | |
| Human Resources Committee Report – Informational | The Human Resources Committee Report was included as informational. A copy of the January 17, 2024, meeting minutes was also included. | | | | | | | | | | | | | | | | | | | | | |
| Finance Committee Proposed Action – Approve December 2023 Financial Statement (Unaudited). | <p>Dan Heckathorne, CFO, reviewed the Executive Summary of the December 2023 Financial report which was included on the board tablet. A copy of the Finance Committee’s January 30, 2024, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the December 2023 Financial report as presented.</p> <p>It is noted that approval is recommended by the Finance Committee.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1696 1253 1871"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table> | DiBiasi | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Absent | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. | | M.S.C., (Rader/Swerdlow), the SGMH Board of Directors approved the December 2023 Financial Statement as presented. |
| DiBiasi | Yes | Goldstein | Yes | | | | | | | | | | | | | | | | | | | |
| McDougall | Yes | Petersen | Absent | | | | | | | | | | | | | | | | | | | |
| Rader | Yes | Rutledge | Yes | | | | | | | | | | | | | | | | | | | |
| Stevens | Yes | Swerdlow | Yes | | | | | | | | | | | | | | | | | | | |
| Tankersley | Absent | Motion carried. | | | | | | | | | | | | | | | | | | | | |

| AGENDA ITEM | | ACTION / FOLLOW-UP | | | | | | | | | | | | | | | | | | | | |
|--|---|--------------------|--------|-----------|-----|-----------|-----|----------|--------|-------|-----|----------|-----|---------|-----|----------|-----|---|--------|-----------------|--|---|
| <p>Proposed Action – Recommend approval to the Healthcare District Board that the CEO be authorized to approve SPC and NPC Construction documents and the Material Testing and Condition Assessment Program (MTCAP)</p> | <p>Phase 2 of the Seismic Retrofit Project includes the development of construction documents for the SPC and NPC portions of the project. The future construction will be phased to maintain the operations of the facility and could begin as early as July 2025 or as late as January 2026. This portion of the project is not to exceed \$600K.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 573 1252 747"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table> | DiBiasi | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Absent | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. | | <p>M.S.C., (Rutledge/Rader), the SGMH Board of Directors voted to recommend approval to the Healthcare District Board that the CEO be authorized to approve SPC and NPC Construction documents and the Material Testing and Condition Assessment Program (MTCAP) not to exceed \$600K.</p> |
| DiBiasi | Yes | Goldstein | Yes | | | | | | | | | | | | | | | | | | | |
| McDougall | Yes | Petersen | Absent | | | | | | | | | | | | | | | | | | | |
| Rader | Yes | Rutledge | Yes | | | | | | | | | | | | | | | | | | | |
| Stevens | Yes | Swerdlow | Yes | | | | | | | | | | | | | | | | | | | |
| Tankersley | Absent | Motion carried. | | | | | | | | | | | | | | | | | | | | |
| <p>Proposed Action – Approve Policies and Procedures</p> | <p>There were eleven (11) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1043 1252 1218"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> <tr> <td>Tankersley</td> <td>Absent</td> <td colspan="2">Motion carried.</td> </tr> </table> | DiBiasi | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Absent | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Absent | Motion carried. | | <p>M.S.C., (Rader/McDougall), the SGMH Board of Directors approved the policies and procedures as submitted.</p> |
| DiBiasi | Yes | Goldstein | Yes | | | | | | | | | | | | | | | | | | | |
| McDougall | Yes | Petersen | Absent | | | | | | | | | | | | | | | | | | | |
| Rader | Yes | Rutledge | Yes | | | | | | | | | | | | | | | | | | | |
| Stevens | Yes | Swerdlow | Yes | | | | | | | | | | | | | | | | | | | |
| Tankersley | Absent | Motion carried. | | | | | | | | | | | | | | | | | | | | |
| <p>Chief of Staff Report</p> <p>Proposed Action – Approve Recommendations of the Medical Executive Committee</p> | <p>Raffi Sahagian, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets/packets.</p> <p>Proposed Approval Item(s):</p> <ul style="list-style-type: none"> Medical Staff Bylaws – Language (Correction) – Dr. Sahagian stated the Medical Staff Bylaws – Language would not be presented as it is scheduled for JCC on February 21, 2024. No action was taken but it was noted that this item should be corrected and submitted to the appropriate Governing Board. 2024 Annual Approval of Policies and Procedures – there were thirty (30) policies presented for approval – Approved. OB Hemorrhage Order Set – Approved. <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1743 1252 1877"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>Goldstein</td> <td>Yes</td> </tr> <tr> <td>McDougall</td> <td>Yes</td> <td>Petersen</td> <td>Absent</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Swerdlow</td> <td>Yes</td> </tr> </table> | DiBiasi | Yes | Goldstein | Yes | McDougall | Yes | Petersen | Absent | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | <p>M.S.C., (Rutledge/Stevens), the SGMH Board of Directors approved the 2024 Annual Approval of Policies and Procedures and the OB Hemorrhage Order Set as it was presented.</p> | | | | |
| DiBiasi | Yes | Goldstein | Yes | | | | | | | | | | | | | | | | | | | |
| McDougall | Yes | Petersen | Absent | | | | | | | | | | | | | | | | | | | |
| Rader | Yes | Rutledge | Yes | | | | | | | | | | | | | | | | | | | |
| Stevens | Yes | Swerdlow | Yes | | | | | | | | | | | | | | | | | | | |

| AGENDA ITEM | | | | ACTION / FOLLOW-UP |
|--|---|--------|-----------------|--------------------|
| | Tankersley | Absent | Motion carried. | |
| Community Benefit events/Announcements/and newspaper articles | Miscellaneous information was included on the board tablets. | | | |
| Future Agenda Items | <ul style="list-style-type: none"> • None | | | |
| Adjourn to Closed Session | <p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Receive 2023 Annual Environment of Care Evaluations ➤ Receive Quarterly Performance Improvement/Risk Management Report ➤ Receive Quarterly Emergency Preparedness/Environment Safety Report ➤ Receive Quarterly Corporate Compliance Committee Report <p>The meeting adjourned to Closed Session at 5:23 pm.</p> | | | |
| Reconvene to Open Session | <p>The meeting adjourned from closed session at 6:00 pm.</p> <p>Chair DiBiasi reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing with the exception of one individual for further review and a recommendation from the MEC. ➤ Received 2023 Annual Environment of Care Evaluations ➤ Received Quarterly Performance Improvement/Risk Management Report ➤ Received Quarterly Emergency Preparedness/Environment Safety Report ➤ Received Quarterly Corporate Compliance Committee Report | | | |
| Adjourn | The meeting was adjourned at 6:01 pm. | | | |

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant