

REGULAR MEETING OF THE  
SAN GORGONIO MEMORIAL HOSPITAL  
BOARD OF DIRECTORS

February 7, 2023

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, February 7, 2023, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Susan DiBiasi (Chair), Shannon McDougall, Darrell Petersen, Ron Rader, Steve Rutledge (Vice Chair), Randal Stevens, Lanny Swerdlow, Dennis Tankersley

Members Absent: None

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Angie Brady (CNO), John Peleuses (VP Ancillary and Support Services), Karan P. Singh, MD (CMO), Valerie Hunter (Foundation Director), Sal Sanchez (Director of Plant Operations), Joey Hunter (Direct of Security)

AGENDA ITEM		ACTION / FOLLOW-UP
<b>Call To Order</b>	Chair, Susan DiBiasi, called the meeting to order at 4:03 pm.	
<b>Public Comment</b>	No public comment.	
<b>GENERAL TOPIC</b>		
<b>Homeless Survey Presentation</b>	Lanny Swerdlow shared information about his experience volunteering for Riverside County to aid in a homeless count. He brought in the care packages that were handed out to the homeless and showed the contents of the backpacks.	
<b>OLD BUSINESS</b>		
<b>Proposed Action - Approve Minutes</b>  <b>January 3, 2023, regular meeting and January 18, 2023, special meeting.</b>	Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the January 3, 2023, regular meeting and January 18, 2023, special meeting.	<b>The minutes of the January 3, 2023, regular meeting and January 18, 2023, special meeting will stand correct as presented.</b>
<b>NEW BUSINESS</b>		
<b>Hospital Board Chair Monthly Report</b>	Going to be doing new things with the newsletter – interviewing the board of directors with who? What? Where? When and why?	

AGENDA ITEM		ACTION / FOLLOW-UP																
<b>CEO Monthly Report</b>	Steve reported that Pat Brown is retiring, and Angela Brady will be taking over. We will have a party for her. New org chart. Vp of ancillary services.																	
<b>February, March, and April Board/Committee meeting calendars</b>	Calendars for February, March, and April were included on the board tablets.																	
<b>Foundation Monthly Report</b>	Foundation Director, Valerie Hunter, gave the Foundation Monthly Report as included on the board tablets.																	
<b>Reminder – Annual Completion of FPPC Statement of Economic Interest (Form 700) for 2022</b>	Chair DiBiasi noted that the FPPC Statement of Economic Interest Form 700 for 2022 is due back to Ariel Whitley by March 10, 2023.																	
<b>Appoint Ad Hoc Nomination Committee for Hospital Board Vacancy</b>	Ron Rader, Steve Rutledge, Susan DiBiasi, and Steve Barron will make up the Ad Hoc Nomination Committee.																	
<b>Proposed Action – Approve 2023 Environment of Care Plans</b>	<p>Sal Sanchez briefly reviewed the 2023 Environment of Care Plans as included on the board tablets.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1234 1250 1377"> <tbody> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </tbody> </table> <p>Motion carried.</p>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	<p><b>M.S.C., (McDougall/Swerdlow) the SGMH Board of Directors approved the 2023 Environment of Care Plans as presented.</b></p>
DiBiasi	Yes	McDougall	Yes															
Petersen	Yes	Rader	Yes															
Rutledge	Yes	Stevens	Yes															
Swerdlow	Yes	Tankersley	Yes															
<b>COMMITTEE REPORTS:</b>																		

AGENDA ITEM		ACTION / FOLLOW-UP																
<p><b>Finance Committee</b></p> <p><b>Proposed Action – Recommend Approval of the December 2022 Financial Statement (Unaudited).</b></p>	<p>Dan Heckathorne, CFO, reviewed the Executive Summary of the December 2022 Financial report which was included on the board tablet. A copy of the Finance Committee’s January 31, 2023, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the December 2022 Financial report as presented.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 573 1252 711"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	<p><b>M.S.C., (Rutledge/Rader), the SGMH Board of Directors approved the November 2022 Financial Statement as presented.</b></p>
DiBiasi	Yes	McDougall	Yes															
Petersen	Yes	Rader	Yes															
Rutledge	Yes	Stevens	Yes															
Swerdlow	Yes	Tankersley	Yes															
<p><b>Proposed Action – Recommend Approval to Hospital Board and Healthcare District Board of Professional Services Agreement with Walter P. Moore to constitute critical and mandatory steps toward obtaining seismic compliance beyond 2030.</b></p>	<p>Balram Gupta with Walter P. More gave a presentation that detailed the importance of engaging in structural engineering professional services for seismic compliance.</p> <p>San Gorgonio Memorial Healthcare District and Hospital are mandated by the State of California to submit a plan for mitigation of potential damage from a major earthquake by January 1<sup>st</sup>, 2024. The scope of services covers NPC-3 Evaluation of NPC-2 Buildings.</p> <p>It was noted that approval is recommended to the Healthcare District Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1245 1252 1383"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	<p><b>M.S.C. (Rader/McDougall), the SGMH Board of Directors voted to recommend approval of a Professional Services Agreement with Walter P. Moore to constitute critical and mandatory steps toward obtaining seismic compliance beyond 2030 to the Healthcare District Board.</b></p>
DiBiasi	Yes	McDougall	Yes															
Petersen	Yes	Rader	Yes															
Rutledge	Yes	Stevens	Yes															
Swerdlow	Yes	Tankersley	Yes															
<p><b>Informational Report – Robotics DaVinci Surgical Program 9-Months Ended December 31, 2022.</b></p>	<p>Dan Heckathorne, CFO, gave a summary of the Robotics DaVinci Surgical Program activities for 9 months ended December 31, 2022.</p>																	
<p><b>Human Resources Committee</b></p>	<p>At the request of Committee Chair, Ron Rader, Annah Karam, Chief Human Resources Officer, briefly reviewed the reports that were reviewed at the committee meeting and the reports discussed as included on the board tablets. A copy of the Human Resources Committee’s January 18, 2023, meeting minutes were also included on the board tablets.</p>																	

AGENDA ITEM		ACTION / FOLLOW-UP																
<b>Community Planning Committee</b>	Committee Chair, Steve Rutledge, gave the Community Planning Committee report. A copy of the Committee’s January 18, 2023, meeting minutes were also included on the board tablets.																	
<b>Proposed Action – Approve Resolution No. 2023-01 (Change in banking authorized signers)</b>	<p>The San Gorgonio Memorial Hospital Board of Directors voted to adopt Resolution No. 2023-01, a change in banking authorized signers.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 573 1252 714"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	<b>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved Resolution No. 2023-01 as presented.</b>
DiBiasi	Yes	McDougall	Yes															
Petersen	Yes	Rader	Yes															
Rutledge	Yes	Stevens	Yes															
Swerdlow	Yes	Tankersley	Yes															
<b>Proposed Action – Approve the purchase of technology services with CDW Government</b>	<p>Steve Barron, CEO, gave a summary of the details surrounding CDW Government. A handout was provided.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 919 1252 1060"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	<b>M.S.C., (Stevens/Tankersley), the SGMH Board of Directors voted to approve the purchase of technology services with CDW Government as presented.</b>
DiBiasi	Yes	McDougall	Yes															
Petersen	Yes	Rader	Yes															
Rutledge	Yes	Stevens	Yes															
Swerdlow	Yes	Tankersley	Yes															
<b>Chief of Staff Report</b> <b>Proposed Action – Approve Recommendations of the Medical Executive Committee</b>	<p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> <li>2023 Annual Approval of Policies and Procedures</li> </ul> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1423 1252 1564"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Swerdlow	Yes	Tankersley	Yes	<b>M.S.C., (Stevens/Swerdlow), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</b>
DiBiasi	Yes	McDougall	Yes															
Petersen	Yes	Rader	Yes															
Rutledge	Yes	Stevens	Yes															
Swerdlow	Yes	Tankersley	Yes															
<b>Proposed Action – Approve Policies and Procedures</b>	<p>There were ten (10) policies and procedures included on the board tablets presented for approval by the Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1801 1252 1871"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> </table>	DiBiasi	Yes	McDougall	Yes	Petersen	Yes	Rader	Yes	<b>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved the policies and procedures as submitted.</b>								
DiBiasi	Yes	McDougall	Yes															
Petersen	Yes	Rader	Yes															

AGENDA ITEM					ACTION / FOLLOW-UP
	Rutledge	Yes	Stevens	Yes	
	Swerdlow	Yes	Tankersley	Yes	
<b>Community Benefit events/Announcements/and newspaper articles</b>	Motion carried.				
<b>Future Agenda Items</b>	<ul style="list-style-type: none"> <li>• Leapfrog Score as General Topic</li> <li>• Update on Effects of Lack of Covid Funding</li> </ul>				
<b>Adjourn to Closed Session</b>	<p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> <li>➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Receive Quarterly Environment of Care/Life Safety/Utility Management Report</li> <li>➤ Receive Emergency Preparedness/Environment Safety Report</li> <li>➤ Receive Quarterly Performance Improvement Committee Report</li> <li>➤ Receive Quarterly Corporate Compliance Committee Report</li> </ul> <p>The meeting adjourned to Closed Session at 5:57 pm.</p>				
<b>Reconvene to Open Session</b>	<p>The meeting adjourned from closed session at 6:01 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> <li>➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Received Quarterly Environment of Care/Life Safety/Utility Management Report was tabled to February.</li> <li>➤ Received Emergency Preparedness/Environment Safety Report</li> <li>➤ Received Quarterly Performance Improvement Committee Report</li> <li>➤ Received Quarterly Corporate Compliance Committee Report</li> </ul>				
<b>Adjourn</b>	The meeting was adjourned at 6:01 pm.				

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant