

REGULAR MEETING OF THE  
SAN GORGONIO MEMORIAL HOSPITAL  
BOARD OF DIRECTORS

September 6, 2022

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, September 6, 2022, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Phillip Capobianco, Susan DiBiasi (Chair), Ehren Ngo, Ron Rader, Steve Rutledge (Vice Chair), Randal Stevens, Dennis Tankersley, Siri Welch

Members Absent: Joel Labha, Daniel Heckathorne (CFO)

Required Staff: Steve Barron (CEO), Pat Brown (CNO/COO), Gary Hicks (G.L. Financial), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Karan P. Singh, MD (CMO), Angie Brady (ED Director), Valerie Hunter (Foundation Director)

AGENDA ITEM		ACTION / FOLLOW-UP
<b>Call To Order</b>	Chair, Susan DiBiasi, called the meeting to order at 4:03 pm.	
<b>Public Comment</b>	No public comment.	
<b>OLD BUSINESS</b>		
<b>Proposed Action - Approve Minutes August 2, 2022, regular meeting.</b>	Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the August 2, 2022, regular meeting as included on the board tablets.	<b>The minutes of the August 2, 2022, regular meeting will stand correct as presented.</b>
<b>Proposed Action - Approve Minutes August 9, 2022, regular meeting.</b>	Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the August 9, 2022, regular meeting as included on the board tablets.	<b>The minutes of the August 9, 2022, regular meeting will stand correct as presented.</b>
<b>NEW BUSINESS</b>		
<b>Hospital Board Chair Monthly Report</b>	Chair DiBiasi briefly reported that the finance committee has done a great job wrapping up the fiscal year and the audit. She also mentioned that Employee Service Awards will take place on September 15 <sup>th</sup> from 12p-3p at Tukwet Canyon.	
<b>CEO Monthly Report</b>	Steve Barron briefly mentioned that Dan Heckathorne (CFO), is not present to give the financial report. Steve will give the finance report later in the agenda.	

AGENDA ITEM		ACTION / FOLLOW-UP																				
<b>September, October, &amp; November Board/Committee meeting calendars</b>	Calendars for September, October, & November were included on the board tablets.																					
<b>Patient Care Services Bi-Monthly Report</b>	<p>Chair DiBiasi noted that the Patient Care Services Bi-Monthly report was included as a handout for review.</p> <p>Pat Brown reviewed the Patient Care Services Bi-Monthly Report.</p>																					
<b>Foundation Monthly Report</b>	Foundation Director, Valerie Hunter, gave the Foundation Monthly Report as included on the board tablets.																					
<b>COMMITTEE REPORTS:</b>																						
<b>Finance Committee</b>  <b>Proposed Action – Recommend Approval of the July 2022 Financial Statement (Unaudited).</b>	<p>Steve Barron, CEO, reviewed the Executive Summary of the July 2022 Financial report which was included on the board tablet. A copy of the Finance Committee’s August 30, 2022, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the July 2022 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1045 1250 1222"> <tbody> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </tbody> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<b>M.S.C., (Rader/Welch), the SGMH Board of Directors approved the July 2022 Financial Statement as presented.</b>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<b>Update on Transition from Principal to VOYA</b>	Annah Karam, CHRO, briefly discussed where SGMH is in the transition to VOYA from Principal regarding retirement plans for employees. The transition was delayed. However, we’ve picked back up and we’re ready to complete the transition.																					
<b>Proposed Action – Approve 2023 Associates Health Plan Benefits</b>	<p>The Associates Health Plan Benefits renewal financial overview was included in the board packet. The 2023 Negotiated Anthem/VSP Option includes a total annual premium of \$3,881,099, and Annual Dollar Change of \$143,647, and Annual Percentage Change of 3.8%, and a Wellness Fund of \$25,000. This year, Alliant is offering the Life Balance: Wellbeing Focused Discount Program. This includes resources for stress relief and mental wellbeing, childcare, pet services, and financial wellbeing.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1789 1250 1892"> <tbody> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> </tbody> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	<b>M.S.C., (Ngo/Stevens), the SGMH Board of Directors voted to approve the 2023 Associate Health Plan Benefits as presented.</b>								
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			

AGENDA ITEM					ACTION / FOLLOW-UP																				
	Stevens	Yes	Tankersley	Yes																					
	Welch	Yes	Motion carried.																						
<p><b>Proposed Action – Approve Associate Holiday Gift Cards</b></p>	<p>Annah Karam noted that every year we present associates with holiday gift cards. The value of those gift cards will be as follows:</p> <p>Full time - \$100.00            Part Time - \$75.00            Per Diem - \$15.00</p> <p>The total dollar amount is \$49,450.00</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 756 1250 932"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>				Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p><b>M.S.C., (Rutledge/Tankersley), the SGMH Board of Directors voted to approve Associate Holiday Gift Cards as presented.</b></p>
Capobianco	Yes	DiBiasi	Yes																						
Labha	Absent	Ngo	Yes																						
Rader	Yes	Rutledge	Yes																						
Stevens	Yes	Tankersley	Yes																						
Welch	Yes	Motion carried.																							
<p><b>Proposed Action – Recommend approval to the Healthcare District Board of Directors of Resolution No. 2022-08 a resolution approving the form and authorizing the execution and delivery of an indenture of trust, a bond purchase agreement, a limited offering memorandum, and a continuing disclosure certificate in connection with the issuance, sale, and delivery of San Gorgonio Memorial Healthcare District Revenue Bonds, Series 2022 and approving certain other actions.</b></p>	<p>Gary Hicks, with G.L. Financial, reviewed resolution No. 2022-08, approving the form, and authorizing the execution and delivery of an indenture of trust, a bond purchase agreement, a limited offering memorandum, and a continuing disclosure certificate in connection with the issuance, sale, and delivery of San Gorgonio Memorial Healthcare District Revenue Bonds, Series 2022 and approving certain other actions.</p> <p>It is noted that approval is recommended to the Healthcare District Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1415 1243 1591"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>				Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p><b>M.S.C., (Rader/Stevens), the SGMH Board of Directors voted to recommend approval of Resolution No. 2022-08 to the San Gorgonio Memorial Healthcare District as presented.</b></p>
Capobianco	Yes	DiBiasi	Yes																						
Labha	Absent	Ngo	Yes																						
Rader	Yes	Rutledge	Yes																						
Stevens	Yes	Tankersley	Yes																						
Welch	Yes	Motion carried.																							

AGENDA ITEM		ACTION / FOLLOW-UP																				
<p><b>Proposed Action – Recommend approval to the Healthcare District Board of Directors of Resolution No. 2022-09 a resolution approving the form and authorizing the execution of a first supplement indenture of trust.</b></p>	<p>Gary Hicks, with G.L. Financial, reviewed resolution No. 2022-09, approving the form, and authorizing the execution of a first supplement indenture of trust.</p> <p>It is noted that approval is recommended to the Healthcare District Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 537 1247 714"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p><b>M.S.C., (Rutledge/Welch), the SGMH board of Directors voted to recommend approval of Resolution No. 2022-09 to the San Gorgonio Memorial Healthcare District as presented.</b></p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p><b>Proposed Action – Recommend approval to the Healthcare District Board of Directors of Resolution No. 2022-10 a resolution directing Riverside County to transfer all voter approved Ad Valorem Property Tax Revenues that are allocable to the District to U.S. Bank Trust Company, National Association, as agent.</b></p>	<p>Gary Hicks, with G.L. Financial, reviewed resolution No. 2022-10, directing Riverside County to transfer all voter approved Ad Valorem Property Tax Revenues that are allocable to the District to U.S. Bank Trust Company, National Association, as agent.</p> <p>It is noted that approval is recommended to the Healthcare District Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1050 1247 1226"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p><b>M.S.C., (Welch/Stevens), the SGMH board of Directors voted to recommend approval of Resolution No. 2022-10 to the San Gorgonio Memorial Healthcare District as presented.</b></p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<p><b>Chief of Staff Report</b></p> <p><b>Proposed Action – Approve Recommendations of the Medical Executive Committee</b></p>	<p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> <li>• 2022 Annual Approval of Policies and Procedures</li> <li>• Pharmacy &amp; Therapeutics Report             <ul style="list-style-type: none"> <li>○ Additions to the Hospital Formulary</li> </ul> </li> </ul> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 1688 1247 1864"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<p><b>M.S.C., (Rader/Welch), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</b></p>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
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Welch	Yes	Motion carried.																				

AGENDA ITEM		ACTION / FOLLOW-UP																				
<b>Proposed Action – Approve Policies and Procedures</b>	<p>There were thirty-six (36) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="383 436 1247 613"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Labha</td> <td>Absent</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Stevens</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> <tr> <td>Welch</td> <td>Yes</td> <td colspan="2">Motion carried.</td> </tr> </table>	Capobianco	Yes	DiBiasi	Yes	Labha	Absent	Ngo	Yes	Rader	Yes	Rutledge	Yes	Stevens	Yes	Tankersley	Yes	Welch	Yes	Motion carried.		<b>M.S.C., (Welch/Ngo), the SGMH Board of Directors approved the policies and procedures as submitted.</b>
Capobianco	Yes	DiBiasi	Yes																			
Labha	Absent	Ngo	Yes																			
Rader	Yes	Rutledge	Yes																			
Stevens	Yes	Tankersley	Yes																			
Welch	Yes	Motion carried.																				
<b>Community Benefit events/Announcements and newspaper articles</b>	<p>Miscellaneous information was included on the board tablets.</p> <p>Ron Rader announced that the Beaumont Chamber of Commerce will hold their monthly Good Morning Beaumont Breakfast featuring guest speaker, Riverside County Sheriff, Chad Bianco.</p>																					
<b>Future Agenda Items</b>	<ul style="list-style-type: none"> <li>Community Health Needs Assessment</li> </ul>																					
<b>Adjourn to Closed Session</b>	<p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> <li>➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Receive Quarterly Infection Control Committee Report</li> <li>➤ Participate in a telephone conference with Legal Counsel regarding existing litigation.</li> </ul> <p>The meeting adjourned to Closed Session at 4:46 pm.</p>																					
<b>Reconvene to Open Session</b>	<p>The meeting adjourned from closed session at 5:55 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> <li>➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Received Quarterly Infection Control Committee Report</li> <li>➤ Participated in a telephone conference with Legal Counsel regarding existing litigation.</li> </ul>																					
<b>Adjourn</b>	The meeting was adjourned at 6:03 pm.																					

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant