

REGULAR MEETING OF THE
SAN GORGONIO MEMORIAL HOSPITAL
BOARD OF DIRECTORS

August 4, 2020

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, August 4, 2020. In an effort to prevent the spread of COVID-19 (coronavirus), and in accordance with the Governor’s Executive Order N-29-20, there was no public location for attending this board meeting in person. Board members and members of the public participated via WebEx.

Members Present: Phillip Capobianco III, Susan DiBiasi (Chair), Estelle Lewis, Ehren Ngo, Ron Rader, Steve Rutledge, Lanny Swerdlow, Dennis Tankersley

Absent: None

Required Staff: Steve Barron (CEO), Holly Yonemoto (CBDO), Annah Karam, (CHRO), Pat Brown (CNO), Steven Hildebrand, MD (Chief of Staff), Ariel Whitley (Executive Assistant), Karan Singh, MD (CQO), Margaret Kammer (Controller)

AGENDA ITEM		ACTION / FOLLOW-UP
Call To Order	Chair Susan DiBiasi called the meeting to order at 4:02 pm.	
Public Comment	Members of the public who wished to comment on any item on the agenda were encouraged to submit comments by emailing publiccomment@sgmh.org prior to this meeting. No public comment emails were received.	
OLD BUSINESS		
Proposed Action - Approve Minutes July 7, 2020 regular meeting.	Chair DiBiasi asked for any changes or corrections to the minutes of the July 7, 2020 regular meeting as included on the board tablets. There were none.	The minutes of the July 7, 2020 regular meeting will stand correct as presented.
NEW BUSINESS		

AGENDA ITEM		ACTION / FOLLOW-UP																								
Hospital Board Chair monthly report	Chair DiBiasi welcomed Ariel Whitley on as the Executive Assistant to Steve Barron, CEO. She mentioned that there was a retirement celebration for Bobbi Duffy and she was presented a plaque. She served as an Executive Assistant from 2002 to 2020.																									
Proposed Action – Elect new Board Treasurer	<p>Ron Rader was nominated and elected as the Hospital Board Treasurer.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 716 1284 869"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Swerdlow	Yes	Tankersley	Yes	M.S.C, (Tankersley/Swerdlow), the SGMH Board of Directors approved the election of Ron Rader as Board Treasurer.								
Capobianco	Yes	DiBiasi	Yes																							
Lewis	Yes	Ngo	Yes																							
Rader	Yes	Rutledge	Yes																							
Swerdlow	Yes	Tankersley	Yes																							
Board Chair to appoint members to committee vacancies.	<p>Chair DiBiasi appointed Members to committee vacancies as follows:</p> <table border="1" data-bbox="480 1052 1284 1360"> <thead> <tr> <th>Finance Committee</th> <th>Human Resources Committee</th> <th>Executive Committee</th> <th>Community Planning Committee</th> </tr> </thead> <tbody> <tr> <td>DiBiasi (C)</td> <td>Lewis (C)</td> <td>DiBiasi (P)</td> <td>Swerdlow</td> </tr> <tr> <td>Swerdlow</td> <td>DiBiasi</td> <td>Ngo (VP)</td> <td>Ngo</td> </tr> <tr> <td>Ngo</td> <td>Rader</td> <td>Lewis (S)</td> <td>Rader (C)</td> </tr> <tr> <td>Rader</td> <td>Rutledge</td> <td>Rader (T)</td> <td>Rutledge</td> </tr> <tr> <td></td> <td></td> <td></td> <td>DiBiasi</td> </tr> </tbody> </table> <p>*C = Chair *P = President *VP = Vice President *S = Secretary *T = Treasurer</p>	Finance Committee	Human Resources Committee	Executive Committee	Community Planning Committee	DiBiasi (C)	Lewis (C)	DiBiasi (P)	Swerdlow	Swerdlow	DiBiasi	Ngo (VP)	Ngo	Ngo	Rader	Lewis (S)	Rader (C)	Rader	Rutledge	Rader (T)	Rutledge				DiBiasi	
Finance Committee	Human Resources Committee	Executive Committee	Community Planning Committee																							
DiBiasi (C)	Lewis (C)	DiBiasi (P)	Swerdlow																							
Swerdlow	DiBiasi	Ngo (VP)	Ngo																							
Ngo	Rader	Lewis (S)	Rader (C)																							
Rader	Rutledge	Rader (T)	Rutledge																							
			DiBiasi																							
August, September, and October Board/Committee meeting calendars	Calendars for August, September, and October were included on the board tablets.																									

AGENDA ITEM		ACTION / FOLLOW-UP																
<p>CEO Monthly report</p>	<p>Steve Barron, CEO mentioned that Allscripts will be going live on the 19th of August.</p> <p>He also noted that during this week our census for August is low however our inpatient census is fair.</p> <p>Steve noted that the Cepheid COVID-19 testing machine that was approved by the Healthcare District Board last month will not be purchased because it was unavailable. He mentioned that we will instead purchase a BD MAX system. The BD MAX is a rapid testing machine that can test up to 25 COVID patients a day, at a third of the cost of the Cepheid machine.</p> <p>Steve mentioned that the air quality in the Pass area was poor due to the Apple Fire. As a result of the poor air quality, air filters in the hospital were damaged and will be replaced as soon as the air quality is safe to do so.</p>																	
<p>Foundation monthly report – informational</p>	<p>Chair DiBiasi noted that the written Foundation monthly report was included on the board tablets.</p>																	
<p>COMMITTEE REPORTS:</p>																		
<p>Finance Committee</p> <p>Proposed Action – Recommend Approval of the June 2020 Financial Statement.</p>	<p>Holly Yonemoto, CFO, reviewed the Executive Summary of the June 2020 Financial report which was included on the board tablet. A copy of the Finance Committee’s July 28, 2020 meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the June 2020 Financial report as presented.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 1503 1281 1654"> <tbody> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </tbody> </table> <p>Motion carried.</p>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Swerdlow	Yes	Tankersley	Yes	<p>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved the June 2020 Financial Statement as presented.</p>
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Swerdlow	Yes	Tankersley	Yes															
<p>Chief of Staff Report</p> <p>Proposed Action –</p>	<p>Steven Hildebrand, MD, Chief of Staff briefly reviewed the Medical Executive Committee report as included on the Board Tablets.</p>	<p>M.S.C., (Rader/Lewis), the SGMH Board of</p>																

AGENDA ITEM		ACTION / FOLLOW-UP																
<p>Approve Recommendations of the Medical Executive Committee</p>	<p>Approval Items:</p> <p>Policies & Procedures</p> <ul style="list-style-type: none"> • Clostridium difficile Prevention and Control • Controlled Air Purifying Respirator (CAPR) • Coronavirus Disease 2019 (COVID-19) Risk Assessment & Management Plan • OR – Duties of a Scrub Nurse/Technician • QuickVue Dipstick Strep A Test • Sepsis Identification and Management • Sterile Supplies • Types of Containers Used for Specimen Collection • Legionella Investigation Report • Prone Positioning in Non-Intubated Patients with Hypoxemic Respiratory Failure (New Policy) • Dietary Manual <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 1035 1281 1184"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Swerdlow	Yes	Tankersley	Yes	<p>Directors approved the Medical Executive Committee recommended approval items as submitted.</p>
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Swerdlow	Yes	Tankersley	Yes															
<p>Proposed Action – Approve Policies and Procedures</p>	<p>There were twenty-three (23) policies and procedures included on the board tablets presented for approval by the Board.</p> <p>BOARD MEMBER ROLL CALL:</p> <table border="1" data-bbox="480 1444 1281 1593"> <tr> <td>Capobianco</td> <td>Yes</td> <td>DiBiasi</td> <td>Yes</td> </tr> <tr> <td>Lewis</td> <td>Yes</td> <td>Ngo</td> <td>Yes</td> </tr> <tr> <td>Rader</td> <td>Yes</td> <td>Rutledge</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>	Capobianco	Yes	DiBiasi	Yes	Lewis	Yes	Ngo	Yes	Rader	Yes	Rutledge	Yes	Swerdlow	Yes	Tankersley	Yes	<p>M.S.C., (Lewis/Rutledge), the SGMH Board of Directors approved the policies and procedures as submitted.</p>
Capobianco	Yes	DiBiasi	Yes															
Lewis	Yes	Ngo	Yes															
Rader	Yes	Rutledge	Yes															
Swerdlow	Yes	Tankersley	Yes															
<p>Community Benefit events/Announcements/and newspaper articles</p>	<p>Miscellaneous information was included on the board tablets.</p> <p>Ron Rader announced that the Beaumont Chamber of Commerce is hosting “Good Morning Beaumont” on Friday, August 14, at the Sand Trap. Sean Thuilliez, Beaumont Police Chief, will be the speaker.</p>																	

AGENDA ITEM		ACTION / FOLLOW-UP
Adjourn to Closed Session	<p>Chair DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> ➤ Proposed Action – Recommend approval to the Healthcare District Board – Medical Staff Credentialing ➤ Receive Quarterly Emergency Preparedness/Environment Safety report ➤ Receive Quarterly Corporate Compliance Committee report <p>The meeting adjourned to Closed Session at 5:02 pm.</p>	
Reconvene to Open Session	<p>The meeting reconvened to Open Session at 5:15 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> ➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing ➤ Received Quarterly Environment of Care/Life Safety/Utility Management report ➤ Received Quarterly Corporate Compliance Committee report 	
Future Agenda Items	None at this time.	
Adjourn	The meeting was adjourned at 5:15 pm.	

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours, Monday through Friday, 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Administrative Assistant