

REGULAR MEETING OF THE  
SAN GORGONIO MEMORIAL HOSPITAL  
BOARD OF DIRECTORS

April 4, 2023

The regular meeting of the San Gorgonio Memorial Hospital Board of Directors was held on Tuesday, April 4, 2023, in Modular C meeting room, 600 N. Highland Springs Avenue, Banning, California.

Members Present: Susan DiBiasi (Chair), Shannon McDougall, Darrell Petersen, Ron Rader, Steve Rutledge (Vice Chair), Randal Stevens, Lanny Swerdlow, Dennis Tankersley

Members Absent: None

Required Staff: Steve Barron (CEO), Daniel Heckathorne (CFO), Sherif Khalil, MD (Chief of Staff), Annah Karam (CHRO), Ariel Whitley (Executive Assistant), Angie Brady (CNE), John Peleuses (VP Ancillary and Support Services), Karan P. Singh, MD (CMO), Valerie Hunter (Foundation Director)

| AGENDA ITEM  |   | ACTION / FOLLOW-UP  |
|--|---|---|
| <b>Call To Order</b>   | Chair, Susan DiBiasi, called the meeting to order at 4:03 pm.   |   |
| <b>Public Comment</b>  | No public comment.  |   |
| <b>GENERAL TOPIC</b>   |   |   |
| <b>Antibiotic Stewardship Presentation</b>                               | Jose Lopez, Pharmacy Director, gave a brief presentation about the Antibiotic Stewardship program.  |   |
| <b>OLD BUSINESS</b>  |   |   |
| <b>Proposed Action - Approve Minutes March 7, 2023, regular meeting.</b> | Chair, Susan DiBiasi, asked for any changes or corrections to the minutes of the March 7, 2023, regular meeting.<br><br>There we none.                    | <b>The minutes of the March 7, 2023, regular meeting will stand correct as presented.</b> |
| <b>NEW BUSINESS</b>  |   |   |
| <b>Hospital Board Chair Monthly Report</b>                               | Chair DiBiasi announced that the Best on Board Education Modules have been extended to July. It is strongly advised to take advantage of these resources. |   |
| <b>CEO Monthly Report</b>  | Steve discussed raises, minimum wage at SGMH, and the state's retention bonus.  |   |

| AGENDA ITEM  |   | ACTION / FOLLOW-UP |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
|--|---|--------------------|-----|-----------|-----|----------|-----|-------|-----|----------|-----|---------|-----|----------|-----|------------|-----|---|
| <b>April, May, and June Board/Committee meeting calendars</b>  | Calendars for April, May, and June were included on the board tablets.  |                    |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>Proposed Action – Approve First Amendment to the Management Services Agreement between San Gorgonio Memorial Hospital and the San Gorgonio Memorial Healthcare District</b> | <p>San Gorgonio Memorial Hospital approved the first amendment to the Management Services Agreement.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 625 1253 768"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>  | DiBiasi            | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Yes | <b>M.S.C., (Rader/Rutledge), the SGMH Board of Directors approved the First Amendment to the Management Services Agreement between San Gorgonio Memorial Hospital and the San Gorgonio Memorial Healthcare District as presented.</b> |
| DiBiasi  | Yes   | McDougall          | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Petersen   | Yes   | Rader              | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Rutledge   | Yes   | Stevens            | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Swerdlow   | Yes   | Tankersley         | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>Foundation Monthly Report</b>   | Foundation Director, Valerie Hunter, gave the Foundation Monthly Report as included on the board tablets.   |                    |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>COMMITTEE REPORTS:</b>  |   |                    |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>Finance Committee</b><br><br><b>Proposed Action – Recommend Approval of the February 2023 Financial Statement (Unaudited).</b>  | <p>Dan Heckathorne, CFO, reviewed the Executive Summary of the February 2023 Financial report which was included on the board tablet. A copy of the Finance Committee’s March 28, 2023, meeting minutes were also included on the board tablet. It was noted that the Finance Committee recommends approval of the February 2023 Financial report as presented.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 1493 1253 1635"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p> | DiBiasi            | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Yes | <b>M.S.C., (Stevens/McDougall), the SGMH Board of Directors approved the February 2023 Financial Statement as presented.</b>  |
| DiBiasi  | Yes   | McDougall          | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Petersen   | Yes   | Rader              | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Rutledge   | Yes   | Stevens            | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Swerdlow   | Yes   | Tankersley         | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |

| AGENDA ITEM   |   | ACTION / FOLLOW-UP |     |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
|---|---|--------------------|-----|-----------|-----|----------|-----|-------|-----|--|-----|---------|-----|----------|-----|------------|-----|---|
| <p><b>Proposed Action – Recommend Approval to the Healthcare District Board for authorization to declare existing Siemens Somatom Sensation 64 CT Scanner Model #8377520, Serial Number #55296 as surplus property and authorize the hospital to dispose of the unit as appropriate at fair market value.</b></p> | <p>As the hospital will be acquiring two new Canon CT Scanners for the Primary Stroke Center Project, we will not have a need for the existing Siemens Somatom Sensation 64 CT Scanner, serial number #55296.</p> <p>Therefore, it is being asked of the District to declare the above equipment, as surplus and authorize the hospital to dispose of the unit as appropriate.</p> <p>It was noted that approval is recommended to the Healthcare District Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="386 716 1240 856"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p> | DiBiasi            | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge   | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Yes | <p><b>M.S.C. (Rutledge/Swerdlow), the SGMH Board of Directors voted to recommend approval for authorization to declare existing Siemens Somatom Sensation 64 CT Scanner Model #8377520, Serial Number #55296 as surplus property and authorize the hospital to dispose of the unit as appropriate at fair market value to the Healthcare District Board of Directors.</b></p> |
| DiBiasi   | Yes   | McDougall          | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| Petersen  | Yes   | Rader              | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| Rutledge  | Yes   | Stevens            | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| Swerdlow  | Yes   | Tankersley         | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| <p><b>Proposed Action - Recommend approval to the Healthcare District Board</b></p> <ul style="list-style-type: none"> <li><b>Presentation of Women’s Clinic Midwifery Program Forecast and Authorization to Commence Project</b></li> </ul>  | <p>San Gorgonio Memorial Hospital has an opportunity to establish a 1206d clinic to better serve the needs of women within the San Gorgonio Memorial Healthcare District</p> <p>A presentation was given by Dan Heckathorne and Rhonda Gunther to request authorization to commence the project.</p> <p>It was noted that approval is recommended to the Healthcare District Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="386 1356 1240 1497"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p>   | DiBiasi            | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge   | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Yes | <p><b>M.S.C. (Petersen/Rader), the SGMH Board of Directors voted to recommend approval to commence the Women’s Clinic Midwifery Program project to the Healthcare District Board of Directors.</b></p>  |
| DiBiasi   | Yes   | McDougall          | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| Petersen  | Yes   | Rader              | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| Rutledge  | Yes   | Stevens            | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| Swerdlow  | Yes   | Tankersley         | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| <p><b>Proposed Action – Approve Information Technology Network Service and Consulting Agreement with Helix Storm, Inc. and MDR Solution with Arctic Wolf</b></p>  | <p>Dan Heckathorne discussed our current network and infrastructure services and how they can improve by entering into an agreement with a new consultant.</p> <p>It was noted that approval is recommended by the Finance Committee.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="386 1835 1240 1900"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> </table>   | DiBiasi            | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | <p><b>M.S.C. (Swerdlow/Stevens), the SGMH Board of Directors voted to approve entering into an IT Network Service and Consulting Agreement with Helix Storm, Inc., and MDR</b></p> |     |         |     |          |     |            |     |   |
| DiBiasi   | Yes   | McDougall          | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |
| Petersen  | Yes   | Rader              | Yes |           |     |          |     |       |     |  |     |         |     |          |     |            |     |   |

| AGENDA ITEM   |  |     |            |     | ACTION / FOLLOW-UP   |
|---|--|-----|------------|-----|--|
|   | Rutledge   | Yes | Stevens    | Yes | Solution with Arctic Wolf as presented.  |
|   | Swerdlow   | Yes | Tankersley | Yes |  |
|   | Motion carried.  |     |            |     |  |
| <p><b>Proposed Action – Approve Pharmacy 340b Program with the Craneware Group re: Outpatient Split Billing Rebate Program, Outpatient Retail Contract Pharmacy Rebates, and Inpatient Medications Rebate Program</b></p> | <p>Dan Heckathorne gave a brief presentation about the Pharmacy 340b program. CMS makes available a drug rebate program for hospitals and other providers which serve a disproportionate number of Medicaid (Medi-Cal) patients. San Gorgonio Memorial Hospital can access this program via the services of the Craneware Group, a nationally recognized vendor which helps hospitals and other providers obtain these rebates.</p> <p>It was noted that approval is recommended by the Finance Committee.</p> |     |            |     | <p><b>M.S.C., (Rutledge/Stevens), the SGMH Board of Directors voted to approve the Pharmacy 340b Program with the Craneware Group re: Outpatient Split Billing Rebate Program, Outpatient Retail Contract Pharmacy Rebates, and Inpatient Medications Rebate Program as presented.</b></p> |
|   | <p><b>BOARD MEMBER ROLL CALL:</b></p>  |     |            |     |  |
|   | DiBiasi  | Yes | McDougall  | Yes |  |
|   | Petersen   | Yes | Rader      | Yes |  |
|   | Rutledge   | Yes | Stevens    | Yes |  |
|   | Swerdlow   | Yes | Tankersley | Yes |  |
|   | Motion carried.  |     |            |     |  |
| <p><b>Chief of Staff Report</b></p> <p><b>Proposed Action – Approve Recommendations of the Medical Executive Committee</b></p>  | <p>Sherif Khalil, MD, Chief of Staff, briefly reviewed the Medical Executive Committee report as included on the board tablets.</p> <p>Approval Items:</p> <ul style="list-style-type: none"> <li>• 2023 Annual Approval of Policies and Procedures</li> <li>• Pharmacy &amp; Therapeutics Committee Reports               <ul style="list-style-type: none"> <li>○ Entresto</li> <li>○ Nalmephene</li> </ul> </li> </ul>  |     |            |     | <p><b>M.S.C., (Rader/Stevens), the SGMH Board of Directors approved the Medical Executive Committee recommended approval items as submitted.</b></p>   |
|   | <p><b>BOARD MEMBER ROLL CALL:</b></p>  |     |            |     |  |
|   | DiBiasi  | Yes | McDougall  | Yes |  |
|   | Petersen   | Yes | Rader      | Yes |  |
|   | Rutledge   | Yes | Stevens    | Yes |  |
|   | Swerdlow   | Yes | Tankersley | Yes |  |
|   | Motion carried.  |     |            |     |  |

| AGENDA ITEM  |  | ACTION / FOLLOW-UP |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
|--|--|--------------------|-----|-----------|-----|----------|-----|-------|-----|----------|-----|---------|-----|----------|-----|------------|-----|---|
| <b>Proposed Action – Approve Policies and Procedures</b>             | <p>There were thirteen (13) policies and procedures included on the board tablets presented for approval by the Board.</p> <p><b>BOARD MEMBER ROLL CALL:</b></p> <table border="1" data-bbox="383 436 1250 575"> <tr> <td>DiBiasi</td> <td>Yes</td> <td>McDougall</td> <td>Yes</td> </tr> <tr> <td>Petersen</td> <td>Yes</td> <td>Rader</td> <td>Yes</td> </tr> <tr> <td>Rutledge</td> <td>Yes</td> <td>Stevens</td> <td>Yes</td> </tr> <tr> <td>Swerdlow</td> <td>Yes</td> <td>Tankersley</td> <td>Yes</td> </tr> </table> <p>Motion carried.</p> | DiBiasi            | Yes | McDougall | Yes | Petersen | Yes | Rader | Yes | Rutledge | Yes | Stevens | Yes | Swerdlow | Yes | Tankersley | Yes | <b>M.S.C., (Stevens/Swerdlow), the SGMH Board of Directors approved the policies and procedures as submitted.</b> |
| DiBiasi  | Yes  | McDougall          | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Petersen   | Yes  | Rader              | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Rutledge   | Yes  | Stevens            | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| Swerdlow   | Yes  | Tankersley         | Yes |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>Community Benefit events/Announcements/and newspaper articles</b> | Miscellaneous information was included on the board tablets.   |                    |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>Future Agenda Items</b>   | <ul style="list-style-type: none"> <li>• None</li> </ul>   |                    |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>Adjourn to Closed Session</b>                                     | <p>Chair, DiBiasi reported the items to be reviewed and discussed and/or acted upon during Closed Session will be:</p> <ul style="list-style-type: none"> <li>➤ Recommend approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Receive Quarterly Environment of Care/Life Safety/Utility Management Report</li> </ul> <p>The meeting adjourned to Closed Session at 5:51 pm.</p>   |                    |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>Reconvene to Open Session</b>                                     | <p>The meeting adjourned from closed session at 6:01 pm.</p> <p>At the request of Chair DiBiasi, Ariel Whitley reported on the actions taken/information received during the Closed Session as follows:</p> <ul style="list-style-type: none"> <li>➤ Recommended approval to the Healthcare District Board – Medical Staff Credentialing</li> <li>➤ Received Quarterly Environment of Care/Life Safety/Utility Management Report</li> </ul>  |                    |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |
| <b>Adjourn</b>   | The meeting was adjourned at 6:02 pm.  |                    |     |           |     |          |     |       |     |          |     |         |     |          |     |            |     |   |

In accordance with The Brown Act, *Section 54957.5*, all reports and handouts discussed during this Open Session meeting are public records and are available for public inspection. These reports and/or handouts are available for review at the Hospital Administration office located at 600 N. Highland Springs Avenue, Banning, CA 92220 during regular business hours. Monday through Friday. 8:00 am - 4:30 pm.

Respectfully submitted by Ariel Whitley, Executive Assistant